Sunshine 811

Committee Meeting Agenda
February 9, 2023 |

**All meetings will be held remotely by electronic media and in-person **

9:00   **Operations Committee** – Steve Marshall, Chair / John Lambert, Vice-Chair
- Call to order & roll call of committee members
- Call center statistics; uptime statistics; attrition report – information
- IrthNet member ticket management system upgrade - information
- ITE user authorization review – information
- Review strategic goals & measurable objectives – information
- New business
- Open discussion
- Adjourn

10:00   **Break**

10:15   **Damage Prevention Committee** – Pedro Vigil, Chair / Vernon Burrell, Vice-Chair
- Call to order & roll call of committee members
- Member extraordinary circumstance declarations; noncompliance reports, – information
- Spring 811 Awareness Campaign – information
- Short notice ticket creation sunset February 1, 2023 – information
- Review strategic goals & measurable objectives – information
- New business
- Open discussion
- Adjourn

12:00   *Lunch served for all meeting attendees*

1:00   **Legislative Ad-Hoc Committee** – Bruce Kershner, Chair / Warren DiNapoli, Vice-Chair
- Call to order & roll call of committee members
- Lobbyist report – Chris Lyon - Lewis, Longman & Walker, P.A. – information
- Legislative awareness campaign - information
- Targeted enforcement education program – information
- FPSC Internal Affairs meeting November 29, 2022 - information
- Review strategic goals & measurable objectives – information
- New business
- Open discussion
- Adjourn

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2:30   ***Break***

2:45   **Finance Committee** – Dino Farruggio, Chair / Oscar Estrada, Vice-Chair
- Call to order & roll call of committee members
- Financial reports, delinquent accounts, contracts approved; - information
- Proposed FY 2023-24 Operating Expense & Capital Asset Budget; Annual Member Assessment & Ticket Price Schedule – review & board motion
- Sole source purchase request - software for phone system/laptop deployment – review & board motion
- Review strategic goals & measurable objectives – information
- New business
- Open discussion
- Adjourn

4:15   **Executive Committee** – Mike Borg, Chair/Michelle Johnson, Vice-Chair
- Call to order & roll call of committee members
- Leadership Development Training Program – information
- Comprehensive Recruitment & Retention Plan – information
- Review strategic goals & measurable objectives – information
- New business
- Open discussion
- Adjourn

5:00   **Adjourn**

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Business casual attire is requested for all meetings.

Sunshine811

Board of Directors Meeting Agenda
February 10, 2023

**All meetings will be held remotely by electronic media and in-person **

9:00   **Pledge of Allegiance** – Mike Borg, Board Chair

9:05   **Meeting Call to Order** – Mike Borg, Board Chair

9:10   **Secretary's Report** – Terrill Booker
- Review of meeting rules and protocol
- Roll call of Board members
- Self-introduction of all meeting attendees
- Board of Directors approval of November 17, 2022 Committee Meeting Minutes; November 18, 2022 Board of Directors Meeting Minutes; January 19, 2023 Executive Committee Meeting Minutes; and February 10, 2023 Board Meeting Agenda

9:20   **Committee reports and presentation of committee motions to the board:**
- Operations Committee – Steve Marshall, Chair
- Damage Prevention Committee - Pedro Vigil, Chair
- Legislative Ad-Hoc Committee – Bruce Kershner, Chair
- Finance Committee – Dino Farruggio, Chair
- Executive Committee – Mike Borg, Chair

9:50   **Executive Director's Report** - Mark Sweet

9:55   **General Counsel's Report –** Wayne Flowers

10:00   **Break**

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10:15   **Sunshine 811 2022 Annual Report to the Governor, Speaker of the House of Representatives; and President of the Senate** – information

10:30   **2023 Annual Meeting Director Elections** – review & confirm
- Director terms expiring May 19, 2023
- Director candidate eligibility & nomination requirements
- Primary Member voting process (in person / remote)

11:00   **Sunshine 811 Conference Participation** – review & confirm
- SOCS 2023 Spring Meeting – February 22-24, Marriott Sawgrass, FL
- CGA 2023 Conference & Expo – April 17-21, Caribe Royale, Orlando, FL
- SOCS 2024 Spring Meeting - Sunshine 811 to host meeting

11:30   **August 16, 17, & 18, 2023 Strategic Planning; Committee & Board of Directors Meeting**
- Agreement with Ponte Vedra Lodge – information
- Strategic Planning Meeting Facilitator RFP – review & board motion

12:00   ***Lunch – meeting will temporarily adjourn for attendees to have lunch on their own; Directors will receive the lunch per diem as per the Sunshine 811 Travel & Expense Reimbursement Policy.***

1:00   **New business**

1:30   **Open discussion**

2:00   **Problem resolution**

2:30   **Adjourn**

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