



## Committee Meeting Agenda

May 18, 2023 |

**\*\*All meetings will be held remotely by electronic media and in-person \*\***

- 9:00      **Operations Committee** – Steve Marshall, Chair / John Lambert, Vice-Chair
- Call to order & roll call of committee members
  - Call center statistics; uptime statistics; attrition report – information
  - UtiliSphere member ticket management system upgrade – information
  - GPS coordinates & datum format discussion - Information
  - Review strategic goals & measurable objectives – information
  - New business
  - Open discussion
  - Adjourn
- 10:00      **Break**
- 10:15      **Damage Prevention Committee** – Pedro Vigil, Chair / Vernon Burrell, Vice-Chair
- Call to order & roll call of committee members
  - Member extraordinary circumstance declarations; noncompliance reports, – information
  - Spring 811 Awareness Campaign – information
  - CAMO Pipeline Task Force DRAFT Best Practices – information
  - Review strategic goals & measurable objectives – information
  - New business
  - Open discussion
  - Adjourn
- 12:00      **Noon - Lunch served for meeting attendees**
- 1:00      **Legislative Ad-Hoc Committee** – Bruce Kershner, Chair / Warren DiNapoli, Vice-Chair
- Call to order & roll call of committee members
  - Lobbyist report – Chris Lyon - Lewis, Longman & Walker, P.A. – information
  - Legislative awareness campaign - information
  - Targeted enforcement education program – information
  - PHMSA Annual State Enforcement Review - information
  - Review strategic goals & measurable objectives – information
  - New business
  - Open discussion
  - Adjourn



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2:30 **Break**

2:45 **Finance Committee** – Dino Farruggio, Chair / Oscar Estrada, Vice-Chair

- Call to order & roll call of committee members
- Financial reports, delinquent accounts, contracts approved; - information
- FY 2023-24 Annual Member Assessment Notices – information
- Responses to RFP for qualified CPA firms to provide independent financial audit and tax preparation services – information & committee motion
- Proposed amendment of Purchasing, Contract Requirements and Payment Policy – review & committee motion
- Review strategic goals & measurable objectives – information
- New business
- Open discussion
- Adjourn

4:00 **Executive Committee** – Mike Borg, Chair/Michelle Johnson, Vice-Chair

- Call to order & roll call of committee members
- Leadership Development Training Program – review & committee motion
- Comprehensive Recruitment & Retention Plan – review & committee motion
- Executive Director Recruitment / Succession Plan – review & committee motion
- Review strategic goals & measurable objectives – information
- New business
- Open discussion
- Adjourn

5:00 **Adjourn**

*Please be advised that agenda items run sequentially on the date noticed. The stated beginning time for each agenda item is approximate. If a particular agenda item ends early or runs late, the starting time for the next agenda item will be adjusted accordingly. The agenda items may start earlier or later than stated in the notice.*

*Business casual attire is requested for all Committee meetings.*