



## Committee Meeting Agenda

November 16, 2023 |

\*\*All meetings will be held remotely by electronic media and in-person \*\*

- 8:30      **Operations Committee** – Steve Marshall, Chair / John Lambert, Vice-Chair
- Call to order & roll call of committee members
  - Call center statistics; uptime statistics; attrition report – information
  - Sunshine 811 Hurricane Idalia preparation & response – information
  - Technical Operations Department Assistance to Sabal Trail Transmission – information
  - Review strategic objectives & performance goals – information
  - New business
  - Open discussion
  - Adjourn
- 10:00      **Break**
- 10:15      **Damage Prevention Committee** – Pedro Vigil, Chair / Warren DiNapoli, Vice-Chair
- Call to order & roll call of committee members
  - Member extraordinary circumstance declarations; noncompliance reports, – information
  - Spring Media Campaign Proposal – for review & board motion
  - 2022-23 Annual Report – information
  - 2022 Underground Facility Damage Prevention & Enforcement Review – information
  - 2022 PHMSA Damage Prevention Enforcement Evaluation – information
  - FPSC Request for 2022 FL DIRT Damages to Gas Facilities X Root Cause – information
  - JEA Damage Prevention Video
  - Review strategic objectives & performance goals – information
  - New Business
  - Open discussion
  - Adjourn
- 12:00      **Lunch served for meeting attendees**
- 1:00      **Legislative Ad-Hoc Committee** – Bruce Kershner, Chair / Vernon Burrell, Vice-Chair
- Call to order & roll call of committee members
  - Lobbyist report – Chris Lyon - Lewis, Longman & Walker, P.A. – information
  - Sunshine 811 proposed 2024 amendments to Chapter 556, F.S. – information
  - Sabal Trail Transmission proposed amendment to Chapter 556, F.S. – review & board motion
  - Review strategic objectives & performance goals – information
  - New Business
  - Open discussion
  - Adjourn



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2:30 **Break**

2:45 **Bylaws & Policies Ad-Hoc Committee** – David Parham, Chair / Tracey Cottrell, Vice-Chair

- Call to order & roll call of committee members
- Nomination & election of ad-hoc committee vice-chair
- Proposed bylaws & policy amendments – review & board motion
- New business
- Open discussion
- Adjourn

3:30 **Finance Committee** – Dino Farruggio, Chair / Oscar Estrada, Vice-Chair

- Call to order & roll call of committee members
- Financial reports, delinquent accounts, contracts approved; - information
- Annual Financial Statements for May 31, 2023 & 2022 and Independent Auditor's Report presented by BMC, CPAs
- AT&T UVN agreement renewal – review & board motion
- Report-All parcel data license agreement – review & board motion
- Review strategic objectives & performance goals – information
- New business
- Open discussion
- Adjourn

4:30 **Executive Committee** – Mike Borg, Chair/Michelle Johnson, Vice-Chair

- Call to order & roll call of committee members
- Updated Agreement for Legal Services with LLW – review & board motion
- Review strategic objectives & performance goals – information
- New business
- Open discussion
- Adjourn

5:00 **Adjourn**

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*Business casual attire is requested for all meetings.*



## **Board of Directors Meeting Agenda**

November 17, 2023

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- 8:30     **Pledge of Allegiance** – Mike Borg, Board Chair
- 8:35     **Meeting Call to Order** – Mike Borg, Board Chair
- 8:45     **Secretary’s Report** – Shawn Deutscher
- Review of meeting rules and protocol
  - Roll call of Board members
  - Self-introduction of meeting attendees
  - Board of Directors approval of:
    - August 16, 2023 Strategic Planning Meeting Minutes
    - August 17, 2023 Committee Meeting Minutes
    - August 18, 2023 Board of Directors Meeting Minutes
    - October 19, 2023 Executive Committee Meeting Minutes
    - November 17, 2023 Board of Directors Meeting Agenda
- 9:00     **Committee reports and presentation of committee motions to the board:**
- Operations Committee – Steve Marshall, Chair
  - Damage Prevention Committee - Pedro Vigil, Chair
  - Legislative Ad-Hoc Committee – Bruce Kershner, Chair
  - Bylaws & Policies Ad-Hoc Committee – David Parham, Chair
  - Finance Committee – Dino Farruggio, Chair
  - Executive Committee – Mike Borg, Chair
- 9:30     **Executive Director’s Report** - Mark Sweet
- 9:45     **General Counsel’s Report** – Wayne Flowers
- 10:00    **Break**

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## Board of Directors Meeting Agenda

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- 10:15     **Trip Reports** – information
- SOCS 2023 Fall Meeting – September 13-15, Little Rock, Arkansas
  - Irth User Summit 2023 - October 11-12, Las Vegas, NV
- 10:45     **CGA 2024 Conference & Expo** – April 14-18, Colorado Springs, CO – confirm (or revise) list of Board member attendees & alternates – review & board motion
- 11:00     **SOCS 2024 Spring Meeting hosted by Sunshine 811** – Dates TBD; review responses to Sunshine 811 RFP to host meeting; select location, venue and meeting dates; select Board member attendees & alternates - review & board motion
- 12:00     ***Break for Lunch***
- 1:00         **2024 Strategic Planning Meeting locations** – review responses to Sunshine 811 RFP to host August 14-15-16, 2024 Strategic Planning, Committee & Board of Directors meetings; select location and venue – review & board motion
- 2:00         **Break**
- 2:15         **New Business**
- 2:45         **Open discussion**
- 3:15         **Problem resolution**
- 4:00         **Adjourn**

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